



Minutes Hawes Community Primary School PTFA Annual General Meeting

Monday 28th September 2015 8.10pm in The Board Hotel

Present: Carol Hall (Parent/Governor), Hazel Thwaite (Acting Chair), Anna Fagg (Secretary), Sandra Bell (treasurer), Edie Peacock, Emma Guy, Toni Martin-Chambers, Natalie Whyte, Joanne Fothergill, Kathy Lewin, Louise Cloughton,

Apologies: Katie Iveson, Nicola Hesletine, Di Burton, Jackie Smith, Emma Blades, Louise Alder, Di Sunter

Chairs Report

Hazel read out the chairs report which had been prepared by Katie Iveson. A copy is in the minutes book and additional copies are available on request if anyone wishes to see it. A note will be put in the newsletter of the thanks given by the chair.

Treasurer's Report and Adoption of Accounts

The Treasurer, Sandra Bell, presented the accounts for 2014 – 2015. These have been audited by Carol Whitehead at O'Reillys Accountants. A copy of the accounts is in the Minutes Book and additional copies are available on request should anyone wish to see them.

Secretary's Report:

Anna read out her secretary's report. A copy is in the minutes book and additional copies are available on request if anyone wishes to see it.

Election of Officers

Sandra Bell wishes to stand down as treasurer. There were no offers to take on the role. After advertising in the school newsletter last week Anna was approached by a parent who offered to consider the position should no one else come forward. They are, however unlikely to be able to make many meetings and it was discussed that this could make it difficult to fulfil the role, but not impossible. Anna will speak to the parent with great thanks for their offer, however at this stage we will continue advertising the role in the newsletter. It was decided to call another meeting to evaluate the situation in two weeks' time and a date was set for Monday 12th October at 8pm in The Fountain.

Anna and Katie are happy to stay on in their roles.

The following officers were elected:

Chair: Katie Iveson: proposed Emma Guy, seconded Anna Fagg

Secretary: Anna Fagg; proposed Joanne Fothergill, seconded Natalie Whyte

Treasurer: Sandra Bell will remain as temporary treasurer until the meeting on 12th Oct

Any other Business:

It was requested that an official note be made in the minutes that there was no teacher or representative of the school present at this AGM.

We have also not received any requests for funding even though details of the panto were published in the newsletter on Friday stating 'hopefully a reduction for children'. In light of this, we discussed the panto and it was suggested that we contribute £5 per child to help reduce the cost for parents. All present agreed. We will also arrange sweets for the interval again this year – Anna will check numbers with Dawn and then order from Pete and Sam at the Sweet shop.

We will also order selection boxes for the end of term. These will be arranged through the sweet shop if they are able to get them for £1 each, Anna will discuss this with them and order as necessary.

It was brought to our attention that the letter produced to go out to all new parents on the first day of term, was not distributed as intended. Anna will chase this up, make any necessary alterations and then request it is sent out ASAP.

Date of next AGM:

A date will be set in the second or third week of the Autumn School Term 2016.

Date of Next Meeting:

Monday 12th October 2015, 8pm in The Fountain

AGM closed 8.45pm