



Minutes Hawes Community Primary School PTFA Meeting

Monday 9th November 2015 8.00pm in The Fountain Hotel

Present: Katie Iveson, Carol Hall, Anna Fagg, Edie Peacock, Emma Guy, Joanne Fothergill, Emma Blades, Lindsey Whaley, Louise Cloughton, Di Burton, Jackie Smith, Fiona Magill, Rebecca Alderson

Apologies: Nicola Heseltine, Louise Alder, Toni Martin-Chambers, Natalie Whyte, Hazel Thwaite, Mrs Dooley, Andrea Caygill, Sandra Bell, Kathy Lewin, Di Sunter

Christmas Fair

Available rooms/spaces – Mrs Alderson will ask Mrs Dooley which classes are available for us to use and we will decide on what goes where while we're wrapping for the tombola etc.

Raffle – The full list of prizes donated so far wasn't available as Kathy sent her apologies due to bad weather. Jo has sent out 10 letters to local family attractions and is waiting to hear back soon. Again, we will assess raffle prizes on the evening of wrapping and buy some if necessary the night before the fair.

Anna will write a piece for Dawn to put in the school newsletter on Friday (and the following week too) asking for donations for the kids tombola, bottles of wine and baking for the cake stall.

Glitter Tattoos – Edie agreed to oversee this alongside Natalie and will check if any supplies are required. She kindly offered to donate any supplies she purchases.

Di B will check the cupboard in school for tea/coffee etc. We will need stickers to price cakes on the night.

Dalesplay have offered to donate cups for Juice. Anna will ask The Chippie to donate cups for mulled wine and ketchup. Jackie/The Pantry will donate napkins and milk.

Gwen Lambert has kindly offered to make and donate the mulled wine again this year. Thank you! We just need to check if Gwen is able to provide an urn to keep it warm as she has in the past.

Dalesplay has a tea urn, slow cooker and jugs we can borrow.

We need to order hot dogs and buns. Last year we had 80 and it was decided to keep this the same. Anna will ask Hazel to order these and some juice as she has in previous years.

Katie will get two different coloured books of raffle tickets for the tombola and will bring to the wrapping evening.

Di confirmed the children will bake in school time. Mince pies will be available to buy for £2 and will come with a free glass of mulled wine.

Sheila Guy has kindly donated a jar of lollies for 'guess how many sweets' game, thank you! Also a big thank you to Janet Burton who has baked a fruit cake for 'guess the weight of the cake.' Jackie will ask Spar to donate one of their pre wrapped bears/chocolates and choose a name for 'guess the name of the bear'. Katie will draw up the grid of names, Mrs Alderson will arrange the card from school).

A date for wrapping tombola/wine and water was provisionally set for Weds 25th Nov at 8pm in the school. Mrs Alderson will check with Mrs Dooley and get back to us. We need to remember to bring tape, scissors, newspaper and wrapping paper *11th Nov – this has since been confirmed to me. Mrs Alderson will be there to help and will open school just before 8 for us. She has also offered the use of schools sellotape and scissors which she will arrange on the evening.*

Refreshments:

Tea/coffee – 50p, Hotdog - £1, juice – free, Mulled wine – free with a mince pie that can be bought for £2. Anna will produce price lists.

Games/Helpers –

Wine and water £1 (1 in 5 wins) –	Nicola Heseltine
Kids tombola – 20p a go or 6 for £1 –	Kathy Lewin, Charlotte Sowerby, Gwen Emerson, Sandra Bell
Guess the weight of the cake - £1 –	Louise Cloughton
Sweets in the jar – 20p –	Di Burton
Guess the name of the Bear – 50p –	Rebecca Alderson
Cake Stall –	Jackie Smith, Toni Martin-Chambers, Audrey Hague
Refreshments –	Joanne Fothergill, Lindsey Whaley, Kathy Haygarth
Raffle Tickets –	Di Sunter
Glitter faces –	Natalie Whyte, Edie Peacock
Overseeing Stall Holders –	Anna Fagg
Floater –	Emma Blades, Katie Iveson
Set Up -	Carol Hall, Anna Fagg, Louise Cloughton, Rebecca Alderson, Fiona Magill, Di Burton

Float – Joanne offered to organise the float again this year however she asked for a list of how much we normally have. Anna will check with Di S if there is anything in the accounts.

Any Other Business -

Snow Ball - A meeting to plan the snow ball was pencilled in for Monday 7th December to be held in the school. Mrs Alderson will check with Mrs Dooley. Miss Magill will be available with a key. *11th Nov – this has now been confirmed so the meeting will be held as detailed above.*

Joanne reminded us of Louise Alder's suggestion last year to arrange a 100 club. Anna will speak to Louise and see if she would be willing to take this on with a view to starting sometime in February.

Anna read out a note from Nicola Heseltine regarding Webb Ivory sales "the final total for the Webb Ivory collection this year was £457, which will mean a donation to the PTFA of around £114".

Mrs Alderson read out a letter from herself expressing concerns over some of the comments made in the minutes dated 28th September 2015.

At the last meeting Miss Magill gave us her personal phone number and told the members present she was happy for us to call her if we found, in the future, that there was no representative from school at one of our meetings. As she lives locally, she said she would be able to come pretty much immediately. My apologies that this wasn't correctly documented in the previous minutes.

Date of Next Meeting –

Wrapping tombola/wine & water – Wednesday 25th Nov - 8pm – in school
Snow Ball Planning – Monday 7th December – 8pm – in school

Meeting Closed 10.15pm