

2018-2019



Hawes Primary School Prospectus



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“Hawes is a small market town and civil parish in the Richmondshire district of North Yorkshire, England, that was granted its market charter in 1699. Historically in the North Riding of Yorkshire, Hawes is located at the head of Wensleydale in the Yorkshire Dales, the River Ure runs to the north of the town and is regarded as one of the honeypot tourist attractions of the Yorkshire Dales National Park. The parish of Hawes also includes the neighbouring hamlet of Gayle. It is 31.2 miles (50.2 km) west of the County Town of Northallerton. The town is perhaps best-known as being the home of Wensleydale cheese.” Wikipedia 29-01-14 (<http://en.wikipedia.org/wiki/Hawes>)





Welcome to Hawes Primary School

Our school is very fortunate to be located at the head of Wensleydale in the beautiful unspoilt Yorkshire Dales National Park. Our children either live in Hawes or the surrounding villages and hamlets. Hawes Primary School is highly regarded within the local community who strongly support the school in many ways.

We think that it is important that our children are happy and secure when they are at school and that parents and staff work closely together in an atmosphere of mutual trust for the children's benefit. Our school has a friendly family atmosphere and an open door policy.

We aim to give our pupils the skills they need for the future not only in high educational standards but also in developing their social, moral, cultural and spiritual values in a school where the children are happy. Our children are keen to learn and enjoy coming to school. Our staff are committed to providing the best possible education for each individual child whilst also encouraging an enthusiastic desire for learning.

This booklet provides further information on the school, its aims, curriculum and activities as well as informing parents of their statutory rights. It cannot, however, make you fully aware of the special atmosphere of our school created by all those involved with it.

Hanna Vasey

Headteacher

If you would like this information in another language or format such as Braille, large print or audio, please ask us.

Aby otrzymać te informacje w innym języku lub formacie, np. w alfabecie brajla, w wersji dużym drukiem lub audio, prosimy się z nami skontaktować.

Jei norëtumète šią informaciją kita kalba ar formatu, pavyzdžiui, Brailio raštu, stambiais rašmenimis arba garso, kreipkitės į mus.

Ak by ste chceli túto informáciu v inom jazyku alebo ako je Braillovo písmo, zväčšená tlač alebo zvuku, opýtajte sa nás.



General School Information

Hawes Primary School
Town Head
Hawes
North Yorkshire
DL8 3RQ
Tel 01969 667308 Fax 01969
667712
E-mail
Website_

School Day

Doors open 8:45am
School begins 9.00am
Break 10.40am to 11.00am
Lunch 12pm to 1pm
Lessons finish 3.15pm

Nursery Hours 9.00am - 12
noon

Headteacher : H Vasey

LEA Council North Yorkshire County
County Hall
Northallerton
North
Yorkshire
Tel 01609
780780

Details are also available on
the website

Age Range 3 to 11 years

Our Ethos Statement **Hawes Primary School**

'Not just a school; taking learning to other places.'

We aim to enable children to develop the knowledge and skills required to flourish in an ever changing world. We will be an outstanding school based on strong values, striving for excellence, enabling everyone to achieve to their highest potential in all areas of learning and have a life-long love of learning.

We encourage everyone in our community to ***'be the best that they can be'***

We aim to:

- Help all children reach their full potential and raise standards through meeting needs. Offering an inspiring and motivational ***curriculum***, which children enjoy, are challenged and can experience enriched inclusive opportunities.

- Ensure children have self- confidence and independence in **learning** and can apply key skills in English, mathematics and all other areas of the curriculum.
- Develop confident, **independent individuals** who take responsibility for their actions and who understand their role in our community and the world they share with everybody.
- Create an **ethos** of positive behaviours where children can flourish in self-confidence and can deal with or provide solutions to challenges and changes they may come across in life.
- Create an **environment** of equal opportunity where children can enjoy and have personalised programs of support to offer success and involvement from parents and the community.

The ethos of our school is based on the **shared values**:

Respect- having a good attitude, *listening* to everyone, showing respect for themselves and others; respecting the environment and all property.

Friendship –being *kind* to and *caring* for others, *sharing* resources, working *cooperatively* and showing *empathy*.

Determination- overcoming *challenges* and *learning from mistakes*, showing *perseverance* with challenges in order to succeed.

Independence- being a *confident individual* with their own strengths and weaknesses, appreciating the diversity and difference of others whilst being *self-reliant* and capable of doing things by themselves.

Integrity – having the *courage* to try new things, being *proud* of them self, know right from wrong and do the right thing even when no one is watching.

Problem solving- being able to adapt to change cope with challenge in a bid to get better, know how to keep safe, courage to make mistakes and learn from them.



Equal Opportunities

Everyone at Hawes Primary School works to deliver equal opportunities to all. We believe that inclusion, integration, access and support are the right of all individuals without exception.

Admission to School

Our admission limit for 2018/19 is 15. We usually admit children who are 5 at the beginning of the Autumn Term each September. However children moving to the area may be admitted at other times during the school year. We provide nursery places for 3 and 4 year olds. These 3 hour sessions are offered 5 mornings a week in Class 1. Parents may have five free sessions a week from the autumn term following their child's third birthday. Pupils entering school for the first time are given a personalised and sensitive induction programme in the Foundation class to ensure we meet each child's needs.

Classroom Organisation 2018- 2019

| Class 1 | Class 2 | Class 3 | Class 4 |
|----------------------|-----------|-----------|------------|
| Nursery/Reception/Y1 | Y2 | Y3/Y4 | Y5/6 |
| 3-5 years | 6-7 years | 7-9 years | 9-11 years |
| 24 pupils | 19pupils | 27 pupils | 30 pupils |

Staff

Head Teacher Miss Hanna Vasey

Teachers Miss Andrea Caygill Class 1

Mrs Charlotte Ward Class 2

Miss Maisie Thistlethwaite Class 3

Mrs Verity Marwood Class 4

Administrator Mrs Dawn Alderson

ICT Technician Mr John Hamer

Caretaker/ Mr Paul Kerr

Cleaner

Cook Mrs Becky Calvert

Teaching Assistants

Miss Diane Burton

Mrs Emma Fothergill

Mrs Sharon Guy

Mrs Teresa Metcalfe



Mrs Julie Hatfield

School Governance

Our active Governing Body consists of people drawn from local government, staff, parents and the wider community.

Governors

Jan Linsley
Dominique Adams
Stephanie Bland
Emily Rowe-Rawlence
Philippa Adams
Michael Hurst
Michael McGarry
Andrea Caygill
Hanna Vasey

Designation

Chair
Clerk to the Governors
Parent
Parent
Co-Opted Governor
Co-Opted Governor
Co-Opted Governor
Teaching Staff
Head



Annual Events

Autumn

Meet the teacher meetings
Swimming Lessons (Y4-Y6) pupils
Harvest Festival
Crucial Crew - Years 5/6
Christmas Celebrations & Nativity
Carol Service

Spring

Easter Celebrations
Parents Evening

Summer

KS1 SATs
KS2 SATs
KS2 Residential Trip
Sports Day
Annual School Reports
Induction days in new classes
Y6 Visits to chosen secondary schools
Y6 Boys, Y5/6 Girls - Growing up Talk
Y6 Leavers Assembly
Craig Iveson Achievement Awards

The Curriculum

At Hawes Primary School we follow the National Curriculum. Links with Dalesplay, a local wrap around child care provider, and our local secondary schools ensure that the children's education is a continuous process with excellent transfers and inductions between us.

- We aim to be inclusive and to meet the needs of all of our pupils. Every individual is entitled to a broad, balanced, relevant, coherent progressive and differentiated curriculum.
- Equality of access and equality of opportunity underpins the provision for all regardless of disability, gender, race and cultural background.

Early Years Foundation Stage (EY)

The children in Nursery and Reception follow the EY Curriculum.

Prime Areas

Communication and Language
Physical Development
Personal, Social and Emotional development

Specific Areas

Literacy
Mathematics

Understanding the World
Expressive arts and design

We plan exciting learning opportunities for our youngest children, both indoors and outdoors. Learning is often child led and through play. Sometimes learning is more adult focused and everybody works together e.g. learning a song. Phonics, reading, writing and maths are generally taught in small groups with children of similar ability working together. We very much value the good relationships we have with parents and carers. It is our aim for children to settle in and feel secure as soon as possible.

Key Stages 1 and 2

Key Stage 1 incorporates children in Year 1 and Year 2. The curriculum in Key Stage 1 involves a combination of activity-based, cross-curricular and other, more adult guided learning. This continues through into Key Stage 2 which incorporates the children from year 3 to year 6. All the children in these key stages follow the national curriculum, with KS2 including French as their modern language. Throughout KS2 Children are given a wide range of opportunities to learn in different ways.

Provision for Sport

We provide a wide range of games and PE experiences at school for the children. When possible we join together with other cluster schools to offer further sporting options. We also supplement children's PE experience by working in liaison with Low Mill outdoor adventure centre. Swimming lessons take place for all the children in Y3 - Y6 in the Autumn Term.

Special Needs

Miss Vasey is our Special Needs Coordinator. If you have any questions or concerns please come in and discuss them with her.

We recognise that the needs and abilities of individual children differ widely. These needs are identified and catered for. We also recognise that children develop at a differing pace throughout their school lives. A child with special needs is one who experiences learning difficulties which may be temporary or long term. All children work towards targets and follow the National Curriculum at the level appropriate for them.

Our Governing Body is responsible for seeing that children with special needs receive the best possible help. The designated Governor is Jan Linsley

Special educational provision is educational provision which is additional to or different from the educational provision made generally for children of the same age in schools maintained by the Local Education Authority" (North Yorkshire Guidelines for Special Educational Needs in Schools 2002)

Some children may need an educational health care plan needs but most children with Special Needs (learning difficulties) will not. It is worth noting that up to 1 in 5 children may experience a specific learning difficulty at sometime during their school life. Many of these difficulties once identified are addressed and overcome.

The Special Needs Policy, in line with the school's Equal Opportunities Policy and the DfE Code of Practice gives all children with Special Needs access to the National Curriculum. All our policies are available for parents to read. Please ask the Head teacher who will readily supply any requested.

Religious Education and Collective Worship

As a school we follow NYCC guidelines on collective worship. We have an assembly every day which has a broadly Christian element or themed approach following aspects of the social, moral, cultural and spiritual curriculum. Our local Vicar comes into school regularly and participate in our assemblies. RE is taught according to the NYCC agreed syllabus which provides an enabling and supportive framework for planning and teaching. Parents are reminded that they may withdraw their child from collective acts of worship and religious education by writing formally to the Headteacher.

Extra -Curricular Activities

At Hawes Primary school we endeavour to provide a range of after-school activities and clubs which cater for a variety of interests. This year's extra-curricular clubs include multi-sports, tag rugby, netball, Zumba, archery, yoga and karate. Additionally, we organise a two year cycle of residential school trips for children in class 3 and class 4.

Absence from School

In line with Department for Education guidance regarding school attendance please note the following:

1. If your child is absent from school for any reason you must to inform the school as soon as possible (normally on the first day of absence). A telephone call, note, e-mail or personal contact is acceptable.
2. The law requires the school to approve the absence of any child. If the school has not approved the absence then it will be recorded in the register as unauthorised.
3. The school day begins at 9am. Pupils arriving late cause disruption to their own and others' learning. Please ensure your child is present for registration by 9am otherwise they will be marked as late.

Holidays (School)

You can also visit the 'holiday tab' on the front page of the school website at: www.hawes.n-yorks.sch.uk

We understand many families work in jobs which limit the times family holidays can be taken. However Department for Education and LEA rules are very clear and we must follow them. Any request for holiday/absence in term time can only be authorised by the Headteacher. Permission will be granted only in exceptional circumstances as set out by the Department for Education. Parents wishing to take their children out of school during term time for holidays are advised to talk to the Headteacher before booking and must complete a holiday absence form for approval.

Please note that Year 6 and Y2 pupils sit national tests (SATs) in May. Exact dates are available from school. We strongly believe you will disadvantage a year 6 pupil if you take them out of school for a holiday between the start of the autumn term and the fourth week in May.

Absence - Holidays

- 1 A completed holiday/absence form is required for *all* absences requested.
- 2 Department for Education and LEA rules are clear that term time absence for holiday can only be given in exceptional circumstances. A written application explaining the exceptional circumstances must be given to the Headteacher. Forms are available from the school office and you are welcome to discuss any request in advance with the Headteacher

We hope you will help us in our efforts to minimise unauthorised absence, lateness and in keeping accurate registers.

Additional Childcare Facilities

We also have on our school site a private child care facility called 'Dalesplay'. This is run on a not-for-profit basis by the Upper Dales Child Care Partnership. In addition to a nursery facility Dalesplay provides a wrap-around child care facility for some of our pupils both before and after school.. Places are available for quality out of school provision from 8am till 6pm Monday-Friday including school holidays.

Behaviour

We actively promote a positive attitude to behaviour at school. This is immediately evident by the positive atmosphere when you enter our premises. The children of Hawes Primary School behave appropriately and well both inside and outside of school.

Nevertheless, on the rare occasion when any incidents of inappropriate behaviour occur which may cause concern, the parents of those pupils will be contacted. We are very fortunate to have a school whose pupils are extremely well-behaved and who enjoy learning and being at school.

Behaviour - Our School Rules

We have as few rules as possible to promote an easily understood and uniform approach to school life.

- 1. Be safe, kind and helpful.**
- 2. Engage in your learning and use your time well.**
- 3. Listen to others and follow instructions politely.**
- 4. Be respectful to everyone and all property.**

Home School Agreement

Parents/carers have a vital role to play in the education of their children and we aim from the beginning to foster positive home-school links. You will be asked to sign a Home / School Agreement when your child starts school. This briefly outlines how we will help you and how you can support us.

We respect parents'/carers' views and aim to work closely together for the mutual benefit of the children. We have an open door policy and regard our parents as partners. Please talk to class teachers or the Headteacher whenever you feel it is necessary. Also, please take the opportunity to discuss good things as well as the occasional matter of concern.

Homework

Homework helps our pupils to make better progress and enables you to share quality time whilst supporting them. This shows children that their parents and teachers work closely together for their benefit. The level of homework set should not be onerous for the children.

Children are encouraged to bring resources and information from home to enrich their school lessons. We place great importance upon children reading at home and every child is provided with a homework bag. This usually contains a reading book, reading record and sometimes unfinished work for completion. As the children move through the school they will be given supplementary work and are expected to learn tables and spellings.

Houses

We have had school houses at Hawes for many years. It's a part of our long history. Families are allocated a House on joining school. Each has its own coloured polo shirt. The houses compete in our annual sports day.

The houses are: Hill (red) Fell (blue) Dale (green)

Infectious Illness

We follow Health Protection Agency guidance. Please keep your child away from school if they suffer:

| | |
|---------------------------|-------------------------------------|
| Diarrhoea and/or vomiting | 48 hours from the last episode |
| Dysentery | exclusion may be necessary |
| Whooping cough | 5 days from commencing antibiotic |
| Chicken pox | 5 days from onset of rash |
| German measles | 5 days from onset of rash |
| Ring worm | until treatment has commenced |
| Scabies | after first treatment |
| Impetigo | until lesions are crusted or healed |
| Scarlet fever | 5 days after commencing antibiotics |

Please contact the school for guidance on other contagious infections.

Insurance

North Yorkshire County Council does not provide personal accident insurance for children in their schools. The Authority only insures against injury caused to children as a result of the negligence of the Authority, its servants or agents. It does not insure to pay compensation following any other injury suffered by a pupil. Hawes School (YCAT) has taken out an additional policy with the Local Education Authority for personal accident insurance for all our children engaged on activities in or out of school. The schedule with limits of liability and range of cover is available for inspection at school.

Lunchtime

We are responsible for children who have lunch at school, whether a school lunch or sandwiches. They are well supervised and may only leave school premises during the lunch break if parents/carers let us know in advance and then also tell a member of staff as they take their child.

Medicines

Please do not send medicines to school with your child without consulting Mrs Alderson in the office as appropriate procedures must be followed and forms completed and signed. In most instances we can accommodate a parent's/carer's and child's needs. However this cannot be assumed as the provision of medicine must be done to the highest standards of safety and comfort for all concerned.

Medical and Dental Care

Periodically, all children are examined in school by NHS Medical Staff. You are entitled to be present at these examinations and will be invited to attend.

Photographic Permission

We take a lot of photos in school every week. This helps us to share what we do and keep a record of the children's development and experiences. We will ask for your written permission to take your child's photograph for use in school, on displays, in the prospectus, in the media, on the website or our blog. You will be given a consent form before your child starts school.

School Dinners

School dinners cost £2.50 per day. Payment is due in the first day of the school week. You may pay for the half term if you prefer. Payment must be made in advance using parent pay.

School Office

The School Office is run by our Administrator, Mrs Alderson. Mrs Alderson is usually the best person to approach initially if you have any questions. She will try to help you with anything you need relating to school. If your child is a new starter, please be assured you will get a very friendly welcome from Mrs Alderson.

School Uniforms

Children from Reception to year 6 wear school uniform.

Our uniform comprises:

Navy blue, Hawes Primary School sweatshirt.

Hawes School polo shirt in house colours - royal blue (Fell), red (Hill) or green (Dale)

Navy or plain black trousers or skirts

House coloured checked gingham dresses may be worn in summer and school baseball caps which can protect heads from the sun are also available.

Shoes, not trainers, should be worn. In bad weather, boots or wellingtons may be worn to school but pupils will be expected to change into their shoes or pumps once inside.

Please make sure to label or name all clothing so that misplaced items can be returned to the right children.

In PE Children must wear plain navy or black shorts and plain white tee shirts / polo shirts.

They should have trainers or pumps to wear.

Jewellery should not be worn to school as it is a potential hazard at playtimes and in PE. Similarly please do not allow your child to have his/her ears pierced. Any child with pierced ears must remove earrings for all sports, PE and swimming themselves. Please note the school cannot take any responsibility for any lost jewellery.

School uniform is available on-line. Please refer to the school website for the link.

Sometimes parents donate uniform in good condition to school that their child has outgrown. Please speak with Mrs Alderson in the office for more details about this.

Sex and Relationships Education

Sex education is delivered through the science curriculum and through our

programme of developing personal skills and awareness across the whole curriculum. We are always confident of being able to respond appropriately to children's needs and questions. The children are taught to have a healthy respect for their own bodies as well as those of other people in the same way that they are taught to have clean teeth, and not cause distress to other children by unkindness or bullying.

Lessons are presented with due regard to moral considerations and the value of family life. Where questions of a sexual nature arise naturally, possibly from play in the home corner, answers are given by the class teacher appropriate to the understanding and emotional development of the child.

'Growing Up' talk for Y5/6 children in the summer term, during which aspects of our life cycle (puberty) is taught in a sensitive manner with opportunities for pupils to ask related questions. Parents/carers will be informed before this lesson takes place and may consent to or decline their child's participation in this lesson.

Transport to School

Assistance with transport is given by the Education Committee to those children of primary age (i.e. from the beginning of the term in which the child reaches the age of 5) who live 2 or more miles from school. Sometimes in special circumstances concessionary transport is provided for children who live less than the statutory mileage from school. Details can be obtained from school.

Voluntary Contributions

Under the terms of the Education Reform Act 1988 we are permitted to ask for voluntary contributions for such activities as visits to places of educational value and extra school activities such as visiting theatre groups, swimming, residential trips etc. Inability or unwillingness to contribute does not prevent a child from taking part in the activities but if insufficient voluntary contributions are received then the activities may not take place.

Where the parents/carers of a pupil are in receipt of Income Support or Family Tax Credit please feel able to approach the Headteacher in confidence so that the situation can be discussed and arrangements made.

Parents/carers may also be asked to pay for any damage caused wilfully by any pupil.

