



Hawes School Parents, Friends and Teachers Association

Hawes Community Primary School, Hawes, DL8 3RQ

Registered Charity No: 1051024

Minutes of meeting held on 25th January 2016 at The Fountain Hotel

8.00pm

Present – Emma Guy, Edie Peacock, Sandra Bell, Diane Sunter (acting chair), Kathy Lewin, Bev Dore, Emma Blades, Di Burton, Mrs Dooley, Linda Snow, Anna Fagg, Louise Alder, Jackie Smith

Apologies – Katie Iveson, Joanne Fothergill, Louise Cloughton, Lindsey Whaley, Carol Hall, Natalie Whyte, Fiona Magill

100 Club – We have had a fantastic response to the 100 club and Louise Alder confirmed that at the time of the meeting, 128 numbers had been sold. She explained that this gives the opportunity to increase the number of prizes per draw and suggested a new prize structure of 1st = £50, 2nd = £25, 3rd = £15, 4th = £10 and 5th = £5. It is possible to sell more numbers right up to the first draw which will take place on Friday 12th Feb. The other draws will take place on Thurs 24th March, Fri 27th May, Fri 22nd July, Fri 21st Oct and Fri 16th Dec.

Pie & Pea Supper – Friday 4th March, 6.30pm in The Wensleydale Pantry.

Jackie confirmed that the Pantry will provide the food for a cost price of £2.50 per head. Based on this it was decided to set ticket prices at £5/adult and £3/child (half portion). Bingo cards will be available to buy separately at £1 per card. Jackie suggested a cake stall so people could buy something for 'pudding' i.e. cupcakes, a piece of cake or a slice of traybake. We all agreed this was a good idea – we will ask for donations of cakes via the newsletter nearer the time and many of us round the table also agreed to bake. Jackie stressed the need for helpers on the night, especially with clearing and washing up. Jackie and Emma B will oversee the serving of the food and many present offered their assistance clearing up. The cake stall will be manned by Bev Dore, Anna Fagg and Linda Snow.

Kathy will arrange posters. Di Burton is going to sort out tickets and Mrs Dooley has offered school card for them to be printed on. Tickets to stress that vegetarians must be pre-booked & tickets must be brought on the night. Tickets will be sold via Di B at school, in The Pantry and at The Chippie. Tickets will be marked at point of sale if they are for a child portion, a tally will be kept of tickets sold as there is a capacity of 110. Jackie will ask to borrow the Bingo machine from the club. Di S will ask the bank for pens. Wilf Dinsdale has agreed to be bingo caller. There will be cash prizes for bingo and these will be decided on the night dependant on how many bingo cards have been sold.

Request for funding - We have received a request for £1000 to go towards the cost of this year's year 4,5 & 6 residential to York. All present agreed. Kathy Lewin asked for details of the total cost of the trip and Mrs Dooley replied by giving us details of what has already been booked and deposits paid for, how many children she envisages will go on the trip, what activities they hope to secure.

Secretary standing down – As secretary, I stated my wishes to stand down from the roll as soon as a suitable replacement is found. A letter to the chair and committee members was available for anyone who wished to read and a copy will be placed in the minutes book. Kathy Lewin asked for a note to be made of the committees thanks to me for my work in the 3 and a half years I have held the role. Louise Alder put herself forward as a candidate for the role which was officially proposed by Emma G and seconded by Di S. There was a brief discussion about checking our constitution and ensuring correct procedures are followed in the instance of a mid-term take over. Assuming all checks out OK, Louise and Anna will arrange a date

for the takeover, which will be before the next meeting. Louise will then assume the role until the AGM when, as always all roles will be up for re-election.

Any other business -

Di S suggested a non-fundraising event for the summer term, probably a few weeks before the end of term. Alison Wade has offered her DJ-ing services for a 'party on the park' type of event. This will be discussed again nearer the time.

Anna raised the idea of a 'fashion show' event again which was first suggested by Louise Alder a number of months ago. On behalf of Little Darlings Clothing, Louise ran through how an event such as this would work and how we could make money from it. Mrs Dooley agreed that the school could be used as a venue. It was brought to our attention that the Gala Committee are currently planning a similar event so it was decided to check on when theirs is to be held to avoid a clash of interests. Emma G will check on details from the Gala committee.

Louise A suggested we compile a diary of events for parents so they know what events are coming up/planned for the forthcoming year.

Di S will approach Barclays bank and ask for details of their 'price matching' donations. HSBC can also be asked but as we don't bank with them, this may not be an option.

Di S spoke of our current bank balance sitting at a very healthy level and perhaps we could consider spending some of it. There was a discussion on the importance of keeping the balance at a healthy level in the event that we have a poor fundraising year. Linda Snow suggested asking the school council to be involved in deciding how some of the money could be spent. Jackie suggested that we look into replenishing the play equipment that was purchased in the 2010/2011 year. Giant connect four, Jenga, chess & draughts were all mentioned, as were outdoor magnifying poles. Linda offered to look into costings for us and oversee liaising with the school council. A sum of £500-£1000 was discussed. Anna and Emma G will go into school on Monday 8th February at 10.15am to meet with the school council and hear them present their ideas on how they would like the money spent. This will then be re-laid to a full meeting later the same day at 8pm in school.

We are still waiting to hear if our application to Bainbridge Motor Club has been successful with regard to holding a raffle at their upcoming rally. Louise A will check with the Bainbridge Motor Club committee and get back to us.

Anna will look into the option of holding a cake stall at the Wensleydale Triathlon as we have in previous years.

Next Meeting - Monday 8th February, 8pm in School

Meeting closed 9.50pm