

Minutes from Hawes School Parents, Teachers and Friends Association meeting.

7:30pm 21st May 2018 at Hawes School

Present: Jane Barratt, Helen Pollard, Jemma Hogg, Emma Guy, Joanne Fothergill, Lindsay Whaley, Hannah Vasey, Sandra Bell, Di Sunter.

Apologies: Katie Iveson, Abbie Rhodes, Louise Cloughton, Di Burton, Anna Fagg, Fiona Magill, Steph Bland, Philippa Adams, Carol Hall.

1. Last Meetings Minutes

Minutes were unanimously agreed.

NO action Points from the last meeting that weren't actioned unless later mentioned in the minutes.

2. Hopper's Sale Report

Helen acknowledged the tremendous amount of work that was carried out by everyone who donated either goods for the sale or time on the day. The PTFA would like to thank everyone for their support.

£586.10 was raised and it was agreed that it was very successful.

Lindsay suggested that in future we could open it up to Y6 for helpers but it was agreed that a) there is a minimum age for being in the kitchen and b) having the Y6's collecting crockery could end up to be more of a hindrance.

Any future offers of donations or help on the day will always be happily received

3. Computer funding update.

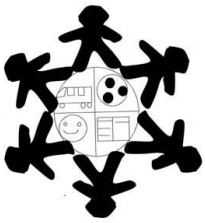
Jane confirmed that it is still with her at the moment. The original request was for 10 stand alone computers at £400 each however the School would prefer to have 2 standalone computers and 7 laptops.

Jane now has contact details of the Groundwork officer in charge of our project and so will check with them if that is ok.

Hannah confirmed that they can only go to one supplier for the computers as they will provide maintenance with the computers.

Sandra stated that Tesco will want to do plenty of PR for the grant money donation and that PTFA should look into putting an article forward for the D&S and Richmondshire today to promote the School and the hard work of the PTFA. It would also be a way to thank the wider community who voted for our School during the Tesco Scheme.

- ❖ Post meeting update from Jane - Groundwork has confirmed that it is OK for the school to have 2 Standalone PCs and 7 laptops and so these can now be ordered.



4. Beetle Drive

Louise has now got the cards and Anna has dice for the drive. Hannah has given permission for the drive to be held at Hawes School.

ACTION POINT – Jemma to source pens

ACTION POINT – Jemma to ask for donations for the drive via UWNL, Hawes School newsletter and facebook.

ACTION POINT – Jane to source 2 books of raffle tickets – **ALREADY ACTIONED**

Emma Guy suggested that we make the cards slightly cheaper and it was agreed the price would be set at £2 per card.

ACTION POINT – Anna has offered to do some posters for the drive

ACTION POINT – we need to recruit parent Helpers to set up the hall before the drive

The format will be a bring and share supper with squash available for drinks.

5. Pie and Pea Supper with raffle and Quiz

The date previously agreed with The Fountain of the 2nd November is no good as it falls in Half Term

The other dates the Fountain could offer were too late into the year. Ideally we need a late October/ early November date.

It was suggested that we also look at other venues

ACTION POINT – Emma to ask the Pantry

ACTION POINT – Sandra to ask the Creamery

ACTION POINT – Jemma to thank the Fountain for their offer but say that the dates aren't viable. Possibly see if they can do one in late October

6. Treasury Report

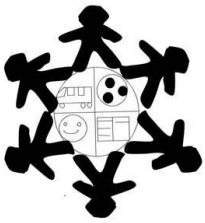
As of the 4th May the bank balances were as follows

- £5,446.88 in the main bank account
- £1,000.99 in the savings account

The next half termly 100 Club will be drawn during the week (already actioned)

Invoice now received and paid for Zoolab for ~£499 but still waiting on the Puppet Theatre invoice which was for £235.

In the wish list there was £800 set aside so that each class could have £200 towards a trip. Class one have put their request in for £200 to cover the cost of the coach to go to the theatre. This would leave each parent needing to pay £9 per child for the cost of the ticket. Jane asked if the PTFA would be happy to contribute to the ticket cost to reduce the cost to the parent.



Also received a request from Class 4 for £200 for a trip to the dock Museum in Barrow – the money will cover the cost of the coach.

Class 4 have also requested £327.60 for an end of year trip for the Y6 children especially as they didn't get a trip last year. The request is for a daytrip to Light Water Valley.

Jane pointed out that although the bank balance looks good if everything that was on the wish list at the beginning of the year was granted then before this year's fundraising was added to the bank balance it would have left the PTFA with no funds in the main bank balance and £700 remaining in the savings.

It was agreed that the money raised is to be spent and if necessary more fundraising activities next year.

The wishlist is there to give a framework to what money needs to be raised and also gives tangible things to support.

Jane suggested that next year we have a smaller wish list but then set aside money for one-off requests separate to the wish list.

7. Current School requests

- i) Class 1 trip to the Theatre. Initial request of £200 transport with further suggestion from PTFA that we cover the £9 cost per ticket. Total figure = £402.40
UNANIMOUSLY AGREED
- ii) Class 4 trip to the docks. Request of £200 for transport
UNANIMOUSLY AGREED
- iii) Year 6 request for and end of school trip to LWV. £327.50 for bus and entrance tickets
UNANIMOUSLY AGREED

ACTION POINT – Jemma to create slip for Class 1 and Y6 Children letting them know that the PTFA will be supporting their requests and to thank the parents for their continued support of the PTFA which allows us to do this.

ACTION POINT – Hannah to push class 2 and Class 3 to get their requests in quickly

8. AOB

Joanne suggested we set a date now for the Christmas Fair.

DATE SET FOR 23rd NOVEMBER 2018

9. Date of next PTFA meeting

Date of next meeting will be 2nd July at 7:30pm at the School

Meeting concluded at 8:30